## Department of Behavioral Healthcare, Developmental Disabilities & Hospitals

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## STATE OF RHODE ISLAND



**First Impressions Matter – Status Enhancement Funding**

**Facility Application Form**

The Rhode Island Department of Behavioral Healthcare, Developmental Disabilities & Hospitals (BHDDH) is pleased to announce project entitled “***First Impressions Matter”*** *–* a Status Enhancement Funding opportunity. We invite budget proposals for one-time infrastructure improvements that aim to improve consumer engagement, as well as the retention process related to the consumers experience entering treatment. This initiative is designed to enhance the physical environment of licensed substance use disorder (SUD) residential treatment facilities, making them more welcoming, therapeutic, and accessible. By supporting minor renovations, infrastructure upgrades, and environmental improvements, BHDDH works to create healing-centered spaces that reflect dignity, promote recovery, and convey hope from the very first impression.

**Step 1: Read and complete this form**

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| Facility Name: | |  | |
| Facility Address: | |  | |
| Point of Contact Information: | |  | |
| Telephone & E-mail: | |  | |
| Is this facility requesting approval for status enhancements to a state-owned building?  If yes, see requirements below.  **Yes or No** | | | |
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| Has your agency been informed by the BHDDH Licensing unit that this location has been non-compliant with any ADA requirements? **Yes or No** | | | |
| If yes, what was your agency cited for: | | | |
| Is your agency: | | Licensed for more than 16 SUD residential Beds? | |
| Licensed for less than 16 SUD residential Beds? | |
| Renovation of Outdated Facilities | | Outdoor space: Modernize building signs, enhance landscaping, and repaint a door.  Interior spaces: Enhance the waiting area's comfort, cultural, and therapeutic value with wall art. | |
| Accessibility Improvements | | Upgrade infrastructure to meet ADA compliance standards, ensuring full accessibility for individuals with physical disabilities. Addressing ADA issues will be prioritized and approved over all other renovations**.** | |
| Minor Structural Repairs | | To create a more welcoming environment, address immediate maintenance needs, such as repairing or replacing windows, doors, lighting, and flooring. | |
| Therapeutic Art and Environment Enhancements | | Incorporate murals, calming artwork, and nature-inspired designs to promote healing and create a more inviting and culturally sensitive, trauma informed and inclusive atmosphere for recovery. | |
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| **Non-Allowable activities:** | | | |
| Any budget items not directly related to improving the consumer's **first impression** experience. | | | Non-Allowable examples:   * Staff desks, chairs, or upgrades to staffing offices or rooms. * New Computers * Items not approved by BHDDH |
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| **Step 2. Who can apply?** | | | |
| * Any RI treatment facility that holds a valid, active, or pending BHDDH ***SUD residential license***. | | | |
| * Any RI BHDDH licensed SUD residential agency that has not received state settlement funding in the last two years for any new startup/renovation work. | | | |
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| **Step 3. Requirements:** | | | |
| **Application Packet Must Include:**   * This completed Facility Application Form * Description of potential projects (1–2 pages) & estimated costs * Timeline for proposed work * Photos of current conditions being considered for potential improvements   Budgets and budget narratives must be submitted on a BHDDH template and sent to the BHDDH contract manager [Jordan.maddox@bhdh.ri.gov](mailto:Jordan.maddox@bhdh.ri.gov) within 30 days **after** BHDDH approval for potential funding. BHDDH will supply the forms with notification of application approval.  All submitted budgets will need a BHDDH purchase order (P.O.) and BHDDH contract monitor approval before work can begin. **Work done prior to a BHDDH P.O. being awarded will not be reimbursed.**  For **state-owned buildings**:   * For state-owned buildings, selective items purchased, or projects arranged must use the State Master Price Agreement. [Master Price Agreements | Rhode Island Division of Purchases,](https://ridop.ri.gov/master-price-agreements) * BHDDH contract managers will arrange MPA contracts for the vendor * Insurance cost can be added to the budget. * And for other items not available through the master agreement, three quotes will need to be submitted to BHDDH for approval before work can begin.   For **non-state-owned buildings**:   * Any or all work cannot be performed by a relative, friend, past client, or staff. * All quotes from licensed companies must be submitted to BHDDH on business letterhead that includes contact information. * Agencies need a minimum of three quotes, plans need be finalized and approved by BHDDH * Insurance cost can be added to the budget. | | | |
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| **4. Project Timeline:** | | | |
| Application: **Yes or No** response | Please respond to the BH Program Liaisons Obed Papp @ [Obed.Papp@bhddh.ri.gov](mailto:Obed.Papp@bhddh.ri.gov) by June 23, 2025. The number of participants will determine the equal and fair distribution of funding. | | |
| Start Date (Projected): | Once Purchase Orders are issued | | |
| Project Duration: | 12 months | | |
| **Agency Signature of Intent** |  | | |
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| 1. **Review Criteria:** Applications will be evaluated based on: | | | |
| * Demonstrated need and impact | | | |
| * Alignment with the recovery-focused environment goal | | | |
| * Completeness and feasibility of the project plan | | | |
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| **BHDDH Contacts:** For inquiries or technical assistance, please contact: | | | |
| **Jordan Maddox, Contract Mgr. Obed Papp, Program Liaison** | | | |
| Email: [Jordan.maddox@bhdh.ri.gov](mailto:Jordan.maddox@bhdh.ri.gov) [Obed.Papp@bhddh.ri.gov](mailto:Obed.Papp@bhddh.ri.gov) | | | |
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