



## Instructions for Submitting Comment and Feedback On DRAFT Direct Support Professional Training and Onboarding Template

The Training and Professional Development Workgroup was formed in May 2023 with, among other charges, the responsibility to clearly define training and supports for Director Support Professionals (DSPs) that result in high-quality services for people supported. The workgroup is comprised of representatives from state agencies, service providers, higher education, advocacy, and customers.

After months of review and discussion; the Workgroup is preparing to endorse an exemplar Direct Support Professional Training and Onboarding Template for use in a variety of service settings. The document is a template for employers to consider when developing their training plan for their Direct Support Professionals. Items within each section are not in any particular order and align with current (2023) BHDDH training requirements.

Before taking any further action; The Training and Professional Development Workgroup is making the draft Training and Onboarding Template available to the community for review, feedback, and input.

**Stakeholders, interested parties, and members of the provider community interested in providing comment regarding the document are encouraged to email:**

[dlt.gwbinfo@dlt.ri.gov](mailto:dlt.gwbinfo@dlt.ri.gov)

We ask that you please indicate that you are submitting Public Comment in the subject line [Example: PUBLIC COMMENT - DSP TRAINING AND ONBOARDING TEMPLATE]. Your comments will be shared with members of the Training and Professional Development Workgroup. **(NOTE: Other than confirmation of receipt we are unable to respond directly to submissions)**

Please note that you may also provide comment via US Mail:

*Public Comment - Governor's Workforce Board RI  
Rhode Island Department of Labor and Training  
1511 Pontiac Avenue, Building 72-3  
Cranston, Rhode Island 02920*

**PUBLIC COMMENT PERIOD CLOSSES April 23, 2024**