



STATE OF RHODE ISLAND
Department of Behavioral Healthcare, Developmental Disabilities & Hospitals

DIVISION OF DEVELOPMENTAL DISABILITIES

6 Harrington Road
Cranston, RI 02920-3080

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Youth in Transition

How To Apply for and Get Help from DDD While You're Still in School



If you are age 18 or older and still in school, the Division of Developmental Disabilities (DDD) can help you prepare for transition to adult services.



DDD can share information with you that will help guide you towards success.



To help get you started with the transition, read the steps below:



1. Get to know the [DDD eligibility requirements by looking at our website](#) or scanning the QR code.



2. If you are interested in services, then complete the [online DDD application form](#) or scan the QR code.



The earliest you can apply is 2 months before your 17th birthday. You can visit RIPIN.org for help.



3. Mail your application to DDD's office:
BHDDH-DDD
6 Harrington Road - Simpson Hall
Cranston, RI 02920



4. Check your mailbox for a letter from DDD letting you know if your application was received. You should get the letter within 14 days.



5. You will get a letter from DDD letting you know whether or not you are eligible. You should get the letter from DDD within 45 days. The letter will let you know what to do next.

6. The next step depends on your age.

If you are 19 or older you will meet with DDD staff to talk about what you'd like to do, and the help you might need, as you plan your future.



If you are younger than 19, keep thinking about what you want to do when you leave school. Keep making choices, setting goals, and thinking of ways to achieve your goals.

If you are age 18 or older, you may be able to start using adult service funding while you are still in school. If you are interested in this, please talk with the DDD staff identified in your Eligibility letter.



7. Before you leave school, you will meet with a DDD social worker to talk about things you are interested in and things you would like to do. You will also talk about things you do well and things you need help with. This will help you plan for your future as you move from school to adulthood.



8. The DDD social worker will help you submit another application called the Long-Term Services and Supports (LTSS) Waiver.

If approved, this LTSS Waiver will give you access to Medicaid funding to pay for DDD adult services you are interested in.



9. You will meet with a DDD SIS worker to complete two assessments. One assessment is the Supports Intensity Scale-Adult Version (SIS-A 2nd edition). The second assessment asks questions about your support needs.

Answers to these assessments will help DDD understand the services you need to be successful.



10. With the DDD social worker, you will decide if you want services from an agency, if you want to self-direct your services, or if you want a combination of both an agency and self-direct services.



11. The DDD social worker will connect you to an agency that will help you write your Individual Support Plan (ISP).

This plan will describe your goals and the steps you will take to achieve those goals.



12. Once you have your plan, you need to decide how much of your funding you will use to meet each goal. Your budget will be submitted to DDD with your plan.



13. When DDD approves your ISP and budget, you can start to receive services.



14. If you are interested in employment, your School District and Office of Rehabilitation Services (ORS) staff will help you with this.

If you need more help, you can request add-on employment funding from DDD.