

The Department of Behavioral Healthcare, Developmental Disabilities and Hospitals (BHDDH)





The Division of Developmental Disabilities (DDD) is responsible for planning, funding and overseeing a community system of services and supports for adults with developmental disabilities. Person centered planning empowers each individual to create a whole life plan matched to their unique interests and goals.

Eligible participants have an array of options available through supports with licensed service providers and/or self-directed supports.

DIVISION OF DEVELOPMENTAL DISABILITIES



The Division of Developmental Disabilities (DDD) is responsible for providing an introduction to adult service to transitioning youth age 14 - 22.

DDD has established a consistent, formal process by which school districts invite DDD to an IEP, to ensure response to each invite.

PROCESS



Notification to BHDDH of IEP/CDP meeting

Please complete all info requested and provide at least two weeks notice prior to meeting date
Items marked with (*) are required

IEP CDP Other: Please Specify _____

School District* _____

School Name* _____

Specific Educational Program (if applicable) _____

Rescheduled Meeting* Yes No

Location of Meeting* _____

Meeting Date & Time* _____

Contact Person _____

Email _____

Phone _____

Student Name* _____

DOB _____

SASID # _____

Anticipated date of final school funded services _____

If no date provided, the presumed final date will be June following the 21st birthday

Has the family requested BHDDH attendance at the IEP/CDP meeting? Yes No

Please email completed forms to BHDDH.Transition@bhddh.ri.gov.
Please contact Susan Hayward, 462-2519 or Carolee Leach, 462-1723 with any questions.



To request the Division’s attendance at an IEP meeting, please submit an invitation.

Link to the invitation can be found on the BHDDH website by clicking on “Developmental Disabilities”, “Transitioning to Adult Services” and “IEP Meetings Information and Process”.

Open link to IEP invitation, complete all fields and click “Submit”.

Email response re: DDD participation will be sent to staff completing the invite.

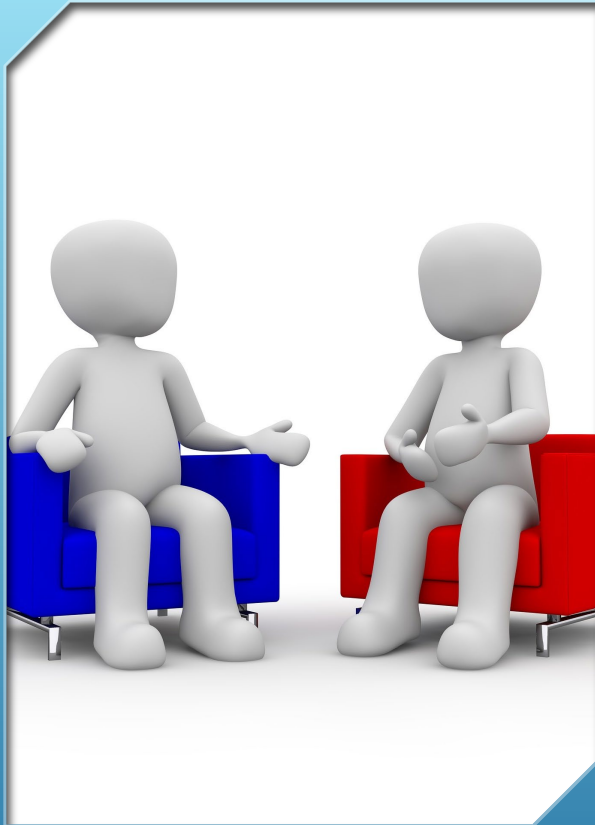
IEP MEETINGS



WHILE IN SCHOOL

The Division is committed to informing students and their families about adult services and does so according to the following:

- ▶ **Age 14 to 16 - information re: adult service is emailed to the district staff completing the IEP invitation form, to provide to student/family.**
- ▶ **Age 17 to 18 – trained staff from RI Parent Information Network (RIPIN) attend the IEP as representatives of DDD.**
- ▶ **Age 19 to 20 - DDD Transition Coordinator attends the IEP meeting.**
- ▶ **Age 20 to 22 – if the student has been found eligible for services, the DDD Social worker attends the IEP meeting.**



If RIPIN or the DDD Transition Coordinator are not able to attend the IEP meeting they will, if requested by student/parent, schedule an alternate time to discuss adult services.

If the DDD Social worker is not able to attend the IEP meeting they will reach out to the student and family to discuss transition planning.

Follow-up

Assignment of transitioning youth eligible for DDD services to a DDD Social worker by age 20.

Assignments are made based on information received from the school regarding school exit date. If no exit date is documented on the IEP invite, CDP or DDD application, age 22 is inferred and social worker assignment is made at age 20.

If a student is leaving school funded services prior to age 21, assignment is made one year prior to school exit, following receipt of that information from the school district.



CONTACT INFORMATION



For questions regarding the IEP/CDP process please contact Susan Hayward; Administrator, Youth in Transition – 462-2519 or susan.hayward@bhddh.ri.gov