



Within the Department of Behavioral Health, Developmental Disabilities and Hospitals (BHDDH), the Division of Developmental Disabilities (DDD) is responsible for providing an introduction to adult service to transitioning youth age 14 - 22. This is addressed through the following:

➤ IEP Meeting invites:

DDD has established a consistent, formal process by which school districts invite DDD to an IEP meeting. That process requires submission of a DDD IEP/CDP Form and is as follows:

- Complete IEP/CDP invite form found on BHDDH website (bhddh.ri.gov) by clicking on “Developmental Disabilities Services”, “Provider Information” and “IEP/CDP form”.
- Submit completed form to BHDDH.Transition@bhddh.ri.gov
- DDD email response will follow upon receipt of invitation.

➤ Participation in IEP/CDP Meetings

- Age 14 to 16 - packets of information re: adult service are provided to the main office of the high school within each district at the start of the academic year. These packets are provided to families during the IEP/CDP meeting.
- Age 17 to 18 – trained staff from RI Parent Information Network (RIPIN) attend the IEP as representatives of DDD.
- Age 19 to 20 - DDD Transition Coordinator attends the IEP.
- Age 20 to 22 – DDD Social Caseworker attends the IEP for students who have been determined eligible for service through DDD.

*If RIPIN or the DDD Transition Coordinator is not able to attend the IEP meeting they will, if requested by student/caregiver, schedule an alternate time to discuss adult services. If the DDD social caseworker is unable to attend, they will reach out to the student/caregiver.

➤ Assignment of a DDD Social Caseworker

- Assignments are made based on information received from the school regarding school exit date. If no exit date is documented on the IEP invite, CDP, IEP or DDD application, age 22 is inferred and social caseworker assignment is made at age 20.
- If a student is graduating prior to age 22, assignment is made one year prior to school exit, following receipt of that information from the school district.

**Annually, between September through December and throughout the year as needed, an Introduction to State Service presentation is conducted with every school district in Rhode Island by DDD staff in partnership with the Regional Transition Coordinator and staff from the Office of Rehabilitative Services (ORS).*